

Shri Haridutt Degree College,

318, NH -11, Technology Park, Sewar, Bharatpur (Rajasthan)

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Website - <https://shddcbpr.org/>

Fee Refund Policy

1. Scope

This policy applies to all students who have taken admission in the College and subsequently seek cancellation/withdrawal of admission for any reason.

2. General Principles

- The refund of fees shall be governed by UGC guidelines issued from time to time.
- Refund will be processed only after submission of a written application for cancellation of admission by the student/parent for B.A. and B.Sc.
- For B.A. B.Ed. and B.Sc. B.Ed., the norms of Government of Rajasthan as per the guideline of Pre Teacher Education Test will be applicable.
- Original fee receipt and admission documents must be returned at the time of applying for refund.

3. Refund Schedule (As per UGC Norms)

Sl. No.	Percentage of Refund of Total Fees*	Point of Time When Notice of Withdrawal is Received
1.	100% refund (after deduction of ₹1,000 as processing fee)	15 days or more before the last date of admission
2.	90% refund	Less than 15 days before the last date of admission
3.	80% refund	15 days or less after the last date of admission
4.	50% refund	30 days or less, but more than 15 days after the last date of admission
5.	0% refund	More than 30 days after the last date of admission

* Total fees include tuition fee and other institutional fees collected at the time of admission. , transportation fee, and other facility-based charges (if any) will be governed by separate rules.

4. Special Provisions

- No refund shall be admissible after 30 days from the last date of admission for B.A. and B.Sc. only.
- In case of B.A. B.Ed. and B.Sc. B.Ed. the fee refund made by PTET.


5. Procedure for Refund

1. Student submits a written application for cancellation of admission.
2. Attach original fee receipt and ID card/library card (if issued).
3. Application is verified by the Admission Committee.
4. Refund is processed by the Accounts Section within **15 working days**.

6. Authority and Amendments

- The Principal shall be the competent authority for interpretation and implementation of this policy.
- The College reserves the right to amend this policy in accordance with revised UGC/State Government/University guidelines.

This policy ensures transparency, fairness, and compliance with UGC regulations for the benefit of students and parents.


प्राचार्य
श्री हरिदत्त डिग्री कॉलेज
टेक्नोलॉजी पार्क, सेवर
भरतपुर (राज.)